

**COAST VILLAGE PROPERTY OWNERS CORPORATION
BOARD OF DIRECTORS MEETING
January 19, 2013**

CALL TO ORDER: The Board meeting was called to order by President Mary McGann at 10:05 am.

ESTABLISHMENT OF A QUORUM: The following Board members were present: Mary McGann, Jodi Hawkins, Susan Dukes, Diana Glasgow, Pat Rongey, and Chuck Dunlap. Peg Mawhinney resigned on January 8, 2013.

AGENDA APPROVAL: Susan Dukes made a MOTION to accept the agenda as submitted. Chuck Dunlap seconded. Passed unanimously.

MEMBERSHIP INPUT ON AGENDA ITEMS: None.

READING OF THE MINUTES: Jodi Hawkins made a MOTION to accept the minutes as submitted. Pat Rongey seconded. Passed unanimously.

TREASURER'S REPORT: Diana Glasgow presented the Treasurer's report.

COMMITTEE REPORTS:

Activities Committee: Jodi Hawkins presented the Activities Committee report. Jodi Hawkins made a MOTION that the large pool/patio area be made into a community garden and be made available to the Village residents and use the lumber already purchased for the pool infill to construct raised beds. Chuck seconded. Passed unanimously. No CVPOC funds will be spent. The Activities Committee fundraisers will fund it.

Architectural Review Committee: Keith Davidson submitted and presented the ARC report.

CC&R'S & By-Laws Committee: No report. Jodi Hawkins submitted and presented the Rental Subcommittee report. Less than 10% of the total lots are currently rented.

Communications Committee: No report.

Elections Committee: No report.

Financial Management Committee: Diana Glasgow submitted and presented the subcommittee reports.

Facility Management Committee: No report.

Personnel Committee: Mary McGann gave a verbal committee report.

MAINTENANCE REPORT: Frank Brooks gave a report. He reviewed the status of the sewer pump stations. He has been working on bid solicitation specs with Tim Walls and the Facility Management Committee for the repair/replacement of sewer pump stations. He is also investigating options to accomplish the repairs. He submitted a 2012-13 Maintenance Task list, which is continually updated.

OLD BUSINESS: Susan Dukes submitted and presented a report on the Records Retention Ad Hoc Committee.

NEW BUSINESS: Mary McGann announced that she has resigned her Director and President position as of the end of January 2013. She presented a verbal President's report. Her report included the Board decision to give each employee a \$100 gift certificate for Christmas.

Diana Glasgow made a MOTION to nominate Jodi Hawkins as President to serve the remaining President's term ending July 2013. Susan Dukes seconded. Passed unanimously.

The Board then discussed the procedure for replacing the two vacant Board positions. Owners are invited to make written application to the CVPOC office showing their interest in being elected to the Board. A form for declaration of interest will be sent out in the next newsletter (see page 8). Elections are planned to be made at the February 2013 Board meeting.

Diana Glasgow presented and reviewed six month financial and budget reports. The Budget Committee recommends, and Diana Glasgow made a MOTION, to make adjustments to our current budget by moving \$2,500 out of the Projected Bad Debt Loss account budget, \$1,500 from Legal and \$1,000 from Propane and increasing the Maintenance Supplies budget by \$2000 and the Park Repair and Maintenance budget by \$3,000, resulting in a net zero change and a still balanced Operations Budget. Jodi Hawkins seconded. Passed unanimously. Diana Glasgow also submitted and reviewed the current 5 Year Plan for the Reserve Funds Major Maintenance and Replacement Account.

CORRESPONDENCE: Mary McGann reported that we have received correspondence regarding Alice McMullen's fall on Spruce Street and Board members have received copies of that correspondence.

GOOD OF THE ORDER: Diana Glasgow reported that she had followed up on reported problems accessing the CVPOC website. She contacted our website provider and they assured us that there is no problem on our end. They advised those who are having trouble to use a different browser or to delete the "cookies".

Susan Dukes reported that the Pool Sub-committee was still in effect.

Jodi Hawkins reported that the Neighborhood Watch will be meeting on January 26, 2013

at 4pm with a speaker and Potluck dinner at 5pm. Thursday evenings at 6pm nickel Bingo is being played in the clubhouse.

ADJOURNMENT: Jodi Hawkins made a MOTION to adjourn the meeting. Pat Rongey seconded. Meeting adjourned at 11:15 am.

Mary McGann, President

Susan Bladorn-Dukes, Secretary