

COAST VILLAGE PROPERTY OWNERS CORPORATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES

February 16, 2013

CALL TO ORDER: The Board meeting was called to order by President Jodi Hawkins at 10:10 a.m.

ESTABLISHMENT OF A QUORUM: The following Board members were present; Jodi Hawkins, Susan Dukes, Diana Glasgow, Pat Rongey, and Chuck Dunlap.

MEMBERSHIP INPUT ON AGENDA ITEMS: None.

READING OF THE MINUTES: Diana Glasgow made a MOTION to accept the minutes as written; Chuck Dunlap seconded. MOTION passed.

TREASURER'S REPORT: Diana Glasgow submitted and reviewed the Treasurer's report.

COMMITTEE REPORTS:

Activities Committee: Jodi Hawkins reported that the Activities Committee is having a fundraiser dinner in the clubhouse on February 23 for the raised bed garden. Rain water is being collected for watering.

Architectural Review Committee: Keith Davidson submitted and reviewed the ARC Report. The Spruce Street fencing issue is being followed up on. The weather is a factor in making those repairs.

CC&R'S & By-Laws Committee: No report.

Communications Committee: No report.

Elections Committee: No report.

Facility Management Committee: No report.

Financial Management Committee: Diana Glasgow presented the sub-committee reports.

Personnel Committee: No report.

MAINTENANCE REPORT: Frank Brooks submitted and reviewed the Maintenance report. Bids are still being gathered on the sewer pump station repairs and will hopefully have them for the March meeting. Frank reported on the recycle area progress.

OLD BUSINESS: Elections for the two vacant Board positions was postponed to a future meeting.

NEW BUSINESS:

1. Jodi Hawkins announced that she had resigned as the Activities Committee Chair and made a MOTION that we appoint Carlla Van De Vyver as Chair of that committee. MOTION passed unanimously. Jodi Hawkins made a MOTION that the Activities Committee be allowed to plant vegetable vines in planter boxes along the fence line of the old pool area, which will be maintained and paid for by the Activities Committee funds. Vines will be removed from the fence after each growing season. Susan Dukes seconded. MOTION passed.
2. Pat Rongey requested Board direction on several complaints recently received regarding leaning trees. It was decided that the new complaint procedure would be followed through the CVPOC office.
3. Diana Glasgow made a MOTION that Jodi Hawkins be appointed as Chair of the Personnel Committee. Pat Rongey seconded. MOTION passed.

CORRESPONDENCE: None.

GOOD OF THE ORDER:

1. Jodi Hawkins and Diana Glasgow reported on the current credit being received from the City water/sewer rates for the lots that are not occupied for up to 6 months. 58 forms were received by the CVPOC office in response to the newsletter mailing and 6 more were sent directly to the City of Florence. The Board discussed the method of communications with the owners regarding this issue. Jodi & Diana will have the office staff continue follow up on this and get the forms completed by those owners who are not full-year residents. It was suggested that the Area Representative mapping be included in the Membership Directory.
2. Jodi Hawkins reported that the Activities Committee hosted a Neighborhood Watch meeting with representatives from the Oregon State Volunteers and the City of Florence Neighborhood Watch. A notice was reported in the local newspaper about the success of our Neighborhood Watch Program.

Pat Rongey made a MOTION to adjourn. Diana Glasgow seconded the motion. MOTION passed. The meeting was adjourned at 10:45am.

Jodi Hawkins, President

Susan Bladorn-Dukes, Secretary