

**COAST VILLAGE PROPERTY OWNERS CORPORATION**  
**BOARD OF DIRECTORS MEETING**  
**October 21, 2017**  
DRAFT MINUTES

The meeting was ***called to order*** at 10:00 am.

A **quorum was established**; President Roger Emigh, Vice President Diana Wolfe-Newman, Treasurer Scott Murray, Secretary Larry Ames, Director Jill Rizk, Director Pat Thompson and Director Vernon Wilson all present.

The agenda was approved with 1 (one) amendment; Diana Wolfe-Newman asked that "Brush Collection, excess brush collection this year", be added to the New Business section on the Agenda for October 21<sup>st</sup>, 2017. **Passed unanimously.**

Minutes from September 16<sup>th</sup>, 2017 meeting were read by Nancy Brock for Secretary Larry Ames. **Approved unanimously.**

The **Treasurer's Report** was read by Scott Murray. The **Park Operation Manager's Report** was read by *Carlla Van deVyver*. Larry Ames asked about the tree near the pump station; if we had heard back from the City of Florence. Carlla said she spoke on the phone to City; they will respond with a letter addressing our request after a complete inspection of the tree.

***ACTIONS WITHOUT A MEETING:*** None

***REPORTS FROM COMMITTEE CHAIRS:***

**Activities Report:** Activity report read by Nancy Brock

**ARC Report:** Roger Emigh read the ARC report, Roger gives the meeting over to Diana Wolfe-Newman because Roger requests adjourning to Executive Session to listen to ARC report and have discussion. Adjourned to Executive Session at 11:45am.

Returned to regular session at 11:58 am.

No **CCR** Committee Report this month.

**Greenbelt:** Greenbelt report read by Larry Ames.

**OLD BUSINESS:**

Under the Green belt trimming and height item: Roger Emigh withdraws his motion that was made in August 2017 regarding greenbelts.

Review of motion regarding temporary shelters, some discussion regarding which brands come with factory anchors, and some that don't.

Roger Emigh made **motion**:

- 1- Move that the board rescind the motion requiring factory anchors on temporary structures.

Motion was 2<sup>nd</sup> by Pat Thompson; motion was passed with 6 yes votes: Roger Emigh, Diana Wolfe-Newman, Pat Thompson, Vernon Wilson, Scott Murray, and Jill Rizk. One vote against, No vote, Larry Ames.

Discussion regarding temporary structure set back of 20ft from front of property, Roger wanted to rescind motion; Vernon Wilson will agree to rescind motion with Amendment.

Roger Emigh made **motion**:

- 1- Move that the board rescind the motion requiring temporary structures to be set back 20ft from front property lines. Instruct ARC to require an ARC Permit for temporary structure to be set back at least 5 feet and with vision clearance requirements (Ensuring safe ingress & egress of vehicle to be parked under them without interfering with the neighbors' property).

Motion was 2<sup>nd</sup> by Diana Wolfe-Newman; motion was passed with 6 yes votes; Roger Emigh, Diana Wolfe-Newman, Pat Thompson, Vernon Wilson, Scott Murray, and Jill Rizk. One vote against, No vote, Larry Ames.

Roger Emigh made **motion**:

- Park Operation Manager can **authorize** volunteers to review traffic cameras; Gene Van deVyver, Pat Thompson, Elsie McKean, Al Thenell, Ila Mae Robinson, and Pam Guettler. Teams of 2 volunteers will review traffic cameras for infractions. Pictures will be submitted to Coast Village board for review for fines or any warnings.

### **NEW BUSINESS:**

**Motion** made by Scott Murray:

- Move \$7,750 for Water Project Deposit and move \$3,351.00 to pay for Electrical work required in our pool for Oregon State compliance. Motion approved unanimously.

**Motion** made by Roger Emigh:

- Go to Executive Session for part of the ARC report.

Motion was 2<sup>nd</sup> by Vernon Wilson; motion was passed with 6 yes votes; Roger Emigh, Diana Wolfe-Newman, Pat Thompson, Vernon Wilson, Scott Murray, and Jill Ritz. One vote against, No vote, Larry Ames.

Two members joining the ARC; Doug Snapp & Elsie McKean added to the ARC Committee, Noel Smith leaving the ARC Committee.

**Motion** made by Pat Thompson:

- Motion to appoint Gene Van deVyver the Chair of the Greenbelt Committee. Change the name of the committee to "Greenbelt Enhancement Committee".

Motion was 2<sup>nd</sup> by Jill Rizk; motion approved unanimously.

**Motion** made by Diana Wolfe-Newman:

- Increase off leash animal fine from \$10.00 to \$25.00.

Motion was 2<sup>nd</sup> by Jill Rizk; motion approved unanimously.

Larry Ames said he is resigning from being the Secretary of the Board; he doesn't feel he can complete the taking of minutes and agenda for the meetings.

Jill Ritz said she would be Secretary if she didn't have to transcribe meeting minutes.

**Motion** made by Vernon Wilson:

- Jill Rizk will assume the position of Secretary on the Coast Village POC Board of Directors.

Motion was 2<sup>nd</sup> by Pat Thompson; approved with 5 yes votes; Roger Emigh, Diana Wolfe-Newman, Scott Murray, Larry Ames, and Vernon Wilson. Jill Rizk abstained.

Discussion opened by Park Operations Manager regarding Scott Ryland Plumbing to complete cuts in roads for ongoing water project.

**Motion** made by Vernon Wilson:

Motion to approve agreement with Scott Ryland to use more cost effective way to install water meters by using Ryland equipment, labor, rock, and asphalt removal.

Motion 2<sup>nd</sup> by Pat Thompson; motion approved unanimously.

### **GOOD OF THE ORDER:**

Letter submitted by Robert "Keith" Davidson read regarding Greenbelt requirements.

Read letter received from owner of Lot # 92 Outer Drive regarding trees.

**Motion** made by Vernon Wilson:

- Motion to adjourn Coast Village BOD meeting.

Motion 2<sup>nd</sup> by Pat Thompson; motion approved unanimously.

Meeting adjourned at 12:46pm.