

COAST VILLAGE PROPERTY OWNERS CORPORATION
BOARD OF DIRECTORS MEETING
November 18, 2017
APPROVED MINUTES

The meeting was **called to order** at 10:00 am. All current Directors and President attending; Diana Wolfe-Newman, Scott Murry, Jill Rizk, Pat Thompson, Vernon Wilson and President Roger Emigh. A **Quorum was established**.

Approval of the Agenda: Agenda was approved.

Minutes from the October meeting were read by Diana Wolfe-Newman, **approved** by the board with the correction of spelling of Jill Rizk's name; and meeting returned to Roger as chair at 10:10 am.

The **Treasurer's Report** was read by Scott Murray.

The **Park Operations Manager's Report** was read by Carlla van de Vyver.

ACTIONS WITHOUT A MEETING: There were none.

REPORTS FROM COMMITTEE CHAIRS:

Activities: Activity report read by Nancy Brock.

ARC: Architectural Review Committee report read by Roger Emigh.

Greenbelt Enhancement Committee: Greenbelt Committee report read by Gene Van deVyver.

Elections Committee Report: Elections report read by Pat Thompson.

Motion by Scott Murray, 2nd by Vernon Wilson that Board vote for a new director; Kim Denolf-Davis and Ted Hocker have both volunteered to fill the remainder of the open director seat until July 2018. Vote is kept confidential. Board has voted; Kim has been appointed new Board Director.

OLD BUSINESS:

Brush Charges to Lot Owners:

Discussion by Carlla, quantity, time, can be removed in small piles each week, etc. We should charge a minimum hourly rate of Labor charge by Maintenance employees, charge for truck and trailer, charge at Sand Ranch for the weight of the brush.

Motion by Scott Murray, 2nd by Diana Wolfe-Newman, to charge lot owners \$100.00 per hour **plus** dump fees to remove excess brush from their lots. Minimum charge of 1 hour @ \$100.00 for each job. **Passed unanimously**.

Tree at #2 Lift Station: City came out to review tree removal; gave Carlla permission to cut part of tree down, leaving stump for wildlife habitat. Josh Johnson Tree service will cut down tree and be paid by Coast Village POC according to City of Florence guidelines.

NEW BUSINESS:

Transfer \$2800.00 to Operating Account for Water Project:

Motion by Scott Murray, 2nd by Diana Wolfe-Newman, to transfer \$2800.00 from Reserve to Coast Village Operating Account for the water project. **Passed unanimously.**

Declaration Returns for a new Director – Board Member: The election committee has received no valid Declaration for this position. See Election report: Kim DeNolf-Davis was appointed by the Coast Village Board of Directors for the remaining term until July 2018.

Designated Coast Village Contacts with City of Florence:

There has been some confusion at Florence City Hall about Coast Village residents coming to the City Hall office to talk about Coast Village zoning and permit guidelines. Board would like residents to come to the Coast Village Board of Directors or to the Park Operations Manager with their concern; and then the Board or POM will contact the City of Florence for resolution.

Motion by Roger Emigh, 2nd by Vernon Wilson, to send a letter to Florence City Planning department identifying the appropriate **Authorized Representatives** within Coast Village.

Current: Park Operations Manager, current President of CVPOC, current CVPOC Board Directors. Letter to list names and Coast Village office address & phone number.

GOOD OF THE ORDER:

Placement of Temporary Shelter: Larry Ames not in attendance; no response to this issue.

Staking of Temporary Shelters: Larry Ames not in attendance; no response to this issue.

Issue of Sacks of Garbage versus Garbage in Garbage cans:

Some members of the Board want all residents to utilize Garbage Cans to place next to the road on garbage day for pick up by our Maintenance crew. No motion to make this mandatory at this time; difficult for the elderly to bring cans out to the road. We do have a fine in place if any garbage sacks are torn open and the Maintenance staff has to spend time cleaning up the mess. Several lot owners have been fined in the past.

Re-Cycle Bins no longer accepting plastic containers: Re-cycle dumpsters are not full because we can no longer re-cycle plastic jugs or dishes. Issue of residents dumping garbage, not recyclable products in our dumpsters.

Motion by Vern Wilson, 2nd by Scott Murray to impose a \$25.00 fine for dumping “garbage” in the recycling dumpsters (non-recyclable materials).

Motion by Vernon Wilson, 2nd by Diane Wolfe-Newman to adjourn Coast Village BOD meeting. Meeting adjourned at 11:24am.