

COAST VILLAGE PROPERTY OWNERS CORPORATION
***Special* BOARD OF DIRECTORS MEETING**

October 8, 2016

APPROVED MINUTES

The Meeting was **Called to Order** at 10:10am

A **Quorum was Established** with the following Board Members Present: President Roger Emigh, Secretary Donna Griffin, and Directors Pat Thompson and Larry Ames.

Information on a suspected water leak discovered on a private lot during pressure testing was presented and discussed.

A ***motion*** was made by Donna Griffin, seconded by Pat Thompson: POM to write letter from the Board on Monday October 10th, to be signed by Roger, notifying owners of lot 15 that we are giving them the required 30-day notice that we will be entering their property to dig up the water line from the street to their valve to check for the leak that we reasonably believe exists as a result of two pressure tests. Alternatively they may have it checked, and repaired if necessary, themselves, and provide us with the results before the 30 days are up. If our staff dig it up and there is no leak, they will not be charged for our work. If our staff find a leak, it will be the owner's responsibility to have it repaired, and the owners will be billed for our staff's time. After any repair, our staff will re-test the pressure. ***Motion passed unanimously.***

Motion to adjourn by Pat Thompson, unanimously approved.

Meeting Adjourned at 10:58am.