

COAST VILLAGE PROPERTY OWNERS CORPORATION
BOARD OF DIRECTORS MEETING
September 17, 2016
APPROVED MINUTES

The meeting was CALLED TO ORDER at 10am by President Roger Emigh.

A QUORUM WAS ESTABLISHED: Present were President Roger Emigh, Vice President Diana Wolfe-Newman, Secretary Donna Griffin, and Directors Larry Ames, Pat Thompson and Noel Smith. Treasurer Scott Murray was absent.

The AGENDA WAS APPROVED without objection from the Board, as amended to delete the parenthetical note "(June and July)" from the prior minutes item.

MINUTES from the August meeting were read by Secretary Donna Griffin, and approved without objection from the Board.

The TREASURER'S REPORT was read by POM Carlla van de Vyver at Scott's request.

The Park Operations Manager's Report was read by Carlla. The POM would like the Board to allow her to write a letter to an owner telling him to have his overhead Century Link line removed, with a 30-day notice. The Board so instructed her.

The Maintenance Report was read by Carlla.

There were no ACTIONS WITHOUT A MEETING.

COMMITTEE REPORTS

Activities: no report, there is no Activities Committee per Carlla.

Architectural Review read by Roger

CC&Rs: no written report, but a meeting is in the process of being scheduled with our attorneys. Committee meeting and report to follow in October.

Elections: the Committee is looking for a new chairman. *MOTION by Diana Wolfe-Newman, 2nd by Noel Smith, to name Pat Thompson as the new Elections Committee Chair. Motion passed.*

Greenbelt: read by Chair Glenn Singley.

Revitalization Committee: no report, but Ken from Habitat had mentioned to Donna that there is still about \$20,000 of grant money that is still available for repairs or electrical conversion projects in Coast Village. Anyone interested should contact the Florence Habitat for Humanity office to apply.

OLD BUSINESS

Lot 11: electrical service would cost \$3400 plus the cost of installing overhead line from Hwy 101. Discussed maintaining this park-owned lot for storage and parking use, as it has been. No Board action taken.

Heat Pump: *MOTION by Diana Wolfe-Newman, 2nd by Larry Ames, to have the POM continue to investigate the Heat Pump cost/savings and do a more detailed analysis. Passed unanimously.*

NEW BUSINESS

Speed Bump Committee: Ted Hocker volunteered to chair. *MOTION by Diana Wolfe-Newman to name Ted Hocker as Chair of the Ad Hoc Speed Bump Committee. Motion passed.*

ByLaws notification: Letter from John Mawhinney read regarding Oregon Law. Since no action was brought within one year of the last By-Laws amendment, they are considered to be appropriately approved. The Board instructs the POM to continue to distribute the 2013 ByLaws.

GOOD OF THE ORDER

Glenn Singley reported that we now own the CVPOC.com domain name. New emails have been set up for the office, POM, and Board members. The qwestoffice.net emails are still valid but will eventually go away. Glenn will help Board members set up their new emails. Online/electronic voting was discussed.

Letter from Lot 18 owner was read, requesting reimbursement of repair costs for replacing a sprinkler valve that she claims blew out as a result of CV's water valve pressure testing. After discussion, a *MOTION was made by Pat Thompson, 2nd by Larry Ames: POM to write letter to Lot 18's owner explaining why we are not paying her bill. Motion passed.*

Two committee member applications were presented and signed off by the President.

Adjourned to executive session at 11:48am.

Returned to regular session at 11:58am.

Motion to adjourn, passed unanimously. Meeting adjourned at 12 noon.